

# SAMARITAN HOUSE

## Job Description

Position: Primary Prevention Specialist	Approved on: April 1, 2016
Reports to: Director of Grants & Education	Revision Date: 4/19; 1/20; 5/21; 9/22
<input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Non-exempt	<input checked="" type="checkbox"/> Administrative <input checked="" type="checkbox"/> Direct Client Services

**Position Summary:** The Primary Prevention Specialist is part of Samaritan House’s Education Department and focuses on collaborative efforts to deliver sexual/domestic violence and anti-trafficking prevention strategies to the community at large. The Specialist will coordinate, facilitate, and deliver youth-specific prevention programs and services as assigned for preschool, elementary, middle, and high school-aged youth. Curricula will be evidence-informed and/or evidenced-based programs, workshops, presentations, etc. Subjects will include but not be limited to culturally competent content on teen-dating/sexual violence, trafficking, safe and healthy relationships, cyber-bullying/bullying, and safe technology use.

### Job Responsibilities

1. Work in collaboration with local preschool, elementary, middle, and high schools in Virginia Beach as well as out-of-school time providers (i.e., Boys & Girls Clubs, Scouts, etc.) to identify and educate youth to participate in prevention programs.
2. Implement and facilitate direct prevention programs for youth. Conduct pre- and post-surveys for each group and collect, analyze, and maintain evaluation feedback.
3. Plan, organize and coordinate primary prevention activities and presentations including trainings, workshops, conferences, luncheons, assemblies, events, etc.
4. Engage and provide technical assistance and training to school personnel, parents, and community members who serve youth.
5. Maintain relationships and collaborate with various partners including, but not limited to, schools, government agencies, and community-based organizations to address issues of violence and its impact on youth.
6. Communicate with prevention program participants and other stakeholders to gain community support for primary prevention programs and solicit input to improve the programs.
7. Represent the agency at various events and/or outreach activities to broaden community awareness and support. Offer education about violence prevention, interventions, and local resources available to assist youth survivors.
8. Maintain knowledge of current best practices for primary prevention and ensure fidelity to evidence-informed/based programs.
9. Operate professionally in the community on a flexible time schedule as appropriate.
10. Complete all required data entry, documentation, and reporting accurately and on time.
11. Supervise interns.
12. Other duties as assigned.

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### Required Background

- Bachelor's Degree in Education, Social Work, Health, Public Policy, or social service field. Master's degree in education or social service field strongly preferred.
- Must possess a comprehensive understanding of the dynamics of domestic violence, sexual assault, and trafficking.
- Minimum of 2 years of experience as a community trainer/educator through facilitating groups, delivering violence prevention programming, and performing speaking engagements.
- Coursework or training in prevention philosophy and lifespan developmental theory.
- Knowledge of resources for youth and survivors of violence and the ability to refer appropriately.
- Valid Virginia Driver's License.

### Required Skills

- Excellent public speaking ability.
- Excellent skills in establishing rapport with youth.
- Strong ability to develop partnerships and implement prevention curricula/programs.
- Strong ability to represent agency in the community and in community coalitions.
- Excellent communication skills with staff, interagency professionals, and community members.
- Ability to be self-directed to plan, organize, and manage own work activities. Ability to work independently and as part of a team.
- Ability to work projects through to completion.
- Skills in gathering, interpreting, and compiling feedback from the community.
- Skills in teaching children, youth, and adults and supervising volunteers/interns.
- Ability to use training opportunities and supervision effectively to increase skills and knowledge.
- Experience in and ability to comfortably work well with people from diverse cultural, economic, and educational backgrounds.
- Ability to maintain current records and complete data entry and reports in a timely manner.

### General Requirements

- Ability to operate a motor vehicle. Must be able to conduct and attend meetings at various locations at various days and times, including early mornings, late evenings, and weekends.
- Ability to use a computer and telephone. Computer competency requirements include Microsoft Office, Outlook, online researching techniques, and search engine utilization.
- Ability to walk, climb, and reach. Ability to lift 25 pounds.
- Ability to work flexible hours including weekends, particularly around community events and educational sessions.

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Salary: Based on experience and qualifications. This is a full-time position with benefits. Please submit resume and job application to

Theresa Lindsey, Director of Operations/HR  
2620 Southern Blvd  
Virginia Beach, VA 23452  
Direct number: 757 605-2821  
757 631-0710 ext. 253  
757 631-0747 (fax)  
[theresal@samaritanhouseva.org](mailto:theresal@samaritanhouseva.org)

Please download and complete Job Application Form at: [www.samaritanhouseva.org](http://www.samaritanhouseva.org)

Samaritan House Inc. is committed to a drug free workplace and has a non-discrimination policy of equal opportunity for all persons and does not discriminate based on race, ethnicity, color, national origin, age, marital status, sex, sexual orientation, gender identity, gender expression, disability, religion, limited English proficiency, immigration status or veteran status in employment, services and or volunteer opportunity.